



THE HARVARD CLUB  
OF MALAYSIA

# REGISTRATION FORM

## Developing Others Through Coaching and Mentoring - 24 & 25 APRIL, 2019

Name (Mr/Mdm/Ms): \_\_\_\_\_

Name To Appear On Certificate: \_\_\_\_\_  
(PLEASE WRITE IN SCRIPT)

Name To Appear On Tag : \_\_\_\_\_ H/P No. \_\_\_\_\_

Designation: \_\_\_\_\_ Tel No. \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax No. \_\_\_\_\_

Organization Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

### PROGRAM FEE (Please the appropriate checkboxes)

<input type="checkbox"/>	<b>Group Discount</b> (minimum 4 participants)	<input type="checkbox"/>	<b>Standard</b>
Program Fee	RM5,250	Program Fee	RM5,500

Payment is due prior to commencement of program and must be made by crossed Account Payee cheque or Bank Transfer Or Government Local Order and issued in favor of "Charles River Centre Sdn Bhd".

Payment by Cheque / Local Order No: \_\_\_\_\_ for RM: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

### HOW DID YOU LEARN ABOUT THIS PROGRAM?

<input type="checkbox"/> Nominated by HR	<input type="checkbox"/> Media / Digital Advertising
<input type="checkbox"/> CRC's website	<input type="checkbox"/> E-mail from CRC
<input type="checkbox"/> Recommendation from colleagues / associates	<input type="checkbox"/> Others: Please specify _____

### PLEASE TICK IF APPLICABLE

Vegetarian meals required

### CANCELLATION AND REFUND POLICY

All cancellation must be submitted in writing to CRC prior to program commencement to receive a refund and subject to the following:

- 30 days prior to commencement – full refund
- Less than 21 days prior to commencement – 50% refund
- Less than 14 days prior to commencement – no refund, substitution is allowed provided CRC is notified in writing

### OTHER INFORMATION

CRC reserves the right to use photographs taken during the program and names of participating institutions for promotional purposes and reserves the right to change without prior notice any statement in the brochure concerning, but not limited to, rules, policies, fees and curriculum.

#### Charles River Centre Sdn Bhd

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